

**You are invited to attend the:**

## **Douglas County Motor Vehicle Dealer/Lienholder Workshop**

**When:** Wednesday, January 23, 2008 9:00 am – 4:00 pm

**Where:** Castle Rock Motor Vehicle Location  
301 Wilcox Street  
Castle Rock, CO 80104  
Training Room (Located on the basement level)

**Cost:** \$25.00 per person, payable the day of the class  
(Please make checks payable to Douglas County Clerk)

**To:** Finance Managers, Title Clerks, and Lienholders

### **Workshop Topics:**

- ☞ DR2395 – Application for Motor Vehicle Titles
- ☞ Security Agreements
- ☞ Secure and Verifiable Identification Requirements
- ☞ Motor Vehicle Forms & Revisions
- ☞ And More!

### **Opportunities Include:**

- ☞ Additional training for new hires in the office.
- ☞ Refresher information regarding Douglas County policies and procedures.
- ☞ Review and discuss new motor vehicle regulations and/or forms.
- ☞ Interact with others in our field and share ideas.

### **How to Reserve Your Space:**

- ☞ Please contact Katy DeBoer or Heather Lincoln at 303-660-7440. *Space is limited to the first 28 reservations.*
- ☞ Refreshments will be served in the morning
- ☞ You will need to bring your lunch or plan on dining out.
- ☞ Reference materials will be provided for you to keep.

We look forward to meeting you.

Douglas County Motor Vehicle  
Castle Rock Office, The Wilcox Building, 301 Wilcox Street, Castle Rock, CO 80104  
Office Phone: 303-660-7440 Fax Number: 303-688-3060

[www.douglas.co.us/clerk/motorvehicle](http://www.douglas.co.us/clerk/motorvehicle)